



CITY of CYPRESS

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June 10, 2026

SENT VIA E-MAIL PIO@occourts.org & COURIER

The Honorable Sheila F. Hanson,
Presiding Judge
Orange County Superior Court
700 Civic Center Drive West
Santa Ana, CA 92701

Subject: Request for Extension of Time to Respond to Civil Grand Jury Reports: *"Wildfires Hit Home"* and *"California Housing Mandates, the Unintended Reshaping of Orange County Neighborhoods"*

Honorable Presiding Judge Hanson:

I am writing in my capacity as the City Manager of the City of Cypress following authorization by the Cypress City Council during its public session of the Council held on June 9, 2026. On behalf of the City Council, I respectfully request a brief extension of time to submit the City's formal responses to the recently issued Orange County Civil Grand Jury reports: *"Wildfires Hit Home"* (released May 19, 2026) and *"California Housing Mandates, The Unintended Reshaping of Orange County Neighborhoods"* (released May 27, 2026). Pursuant to Code of Civil Procedure § 128 (a)(3) you have the authority to "provide for the orderly conduct of proceedings before [you]".

Penal Code § 933(c) requires the City Council to submit its comments on the findings and recommendations of these reports within 90 days of their public submission, establishing current deadlines of August 18, 2026, and August 27, 2026. The City takes its oversight responsibilities seriously and fully intends to provide comprehensive, compliant responses that conform to the formatting mandates of Penal Code § 933.05.

The City respectfully submits that "good cause" exists for a modest timeline adjustment due to an extraordinary convergence of administrative constraints:

1. **Procedural Impact of Cancelled Council Meetings:** Due to our standard summer recess, the City Council will not hold a meeting from July 15, 2026, through August 25, 2026. Because California law requires the governing body of a public agency to agendaize this matter and publicly discuss and vote on its official response to a Grand Jury report in an open session, the absence of meeting dates during this period has severely compressed the operational timeline required to finalize these items under the Ralph M. Brown Act.
2. **Voluminous Scope of Concurrent Reports:** The City is concurrently tasked with analyzing and addressing two separate, highly detailed Civil Grand Jury reports. The volume of historical data, policy analysis, and operational findings required to thoroughly address the unique sub-parts of each report requires

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substantial technical coordination across multiple city departments and with other agencies (e.g. Orange County Fire Authority).

3. Administrative Transition: The City Administration is undergoing a leadership transition, including my own recent appointment as City Manager. Managing these multi-layered, specialized responses amidst onboarding has placed temporary, severe constraints on executive administrative staff.

To ensure that the City Council can execute its public vetting process transparently and provide the high-quality, granular analysis required by Penal Code § 933.05, the City respectfully requests a uniform extension of six months from the date of publication for both reports to November 19, 2026, and November 27, 2026. We anticipate being able to send both responses earlier than these dates but are making the request as a precaution.

If you or your staff require any further information, please contact my office directly at 714-229-6680 or via email at adm@cypressca.org

Respectfully submitted,

Shannon DeLong
City Manager,
City of Cypress

Copies: Foreperson, Orange County Civil Grand Jury;
Honorable Mayor & Councilmembers,
City of Cypress;
William W. Wynder,
City Attorney

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